



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, September 26, 2016
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, Acting City Manager Jeff Cronk, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Barb West Sparks Nazarene Church

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by City Attorney Chet Adams.

4. Public Comment (Time: 2:03 p.m.)

An anonymous speaker concerned with retaliation to survivors of domestic violence. She spoke of the destruction of evidence regarding victims of child abuse and legal options. City Attorney said the conviction rate for crimes of domestic violence in Sparks is higher than the national average.

Mindy Elliott spoke on behalf of the Nevada Humane Society regarding a request by the City of Sparks for documentation regarding feral cat colonies and submitted the letter for the record. Ms. Elliott believed resolution was obtained with the City Council approval of an ordinance on October 12, 2015. City Attorney Adams said he will submit public records requests any time he believes it is in the best interest of the community. Council Member Schmitt believes it is good practice for government to request information rather than be isolated.

5. Agenda (Time: 2:12 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Schmitt, seconded by Council Member Bybee, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

6. Minutes (Time: 2:12 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of September 12, 2016

A motion was made by Council Member Ratti, seconded by Council Member Schmitt, to approve the minutes of the regular Sparks City Council meeting of September 12, 2016. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:13 p.m.)

7.1 Presentation by the Director of the Nevada League of Cities & Municipalities on the League's adopted bill draft request for the 79th Session of the Nevada Legislature (Time: 2:13 p.m.)

Director of the Nevada League of Cities & Municipalities (NLC&M) Wes Henderson gave a presentation on the 2017 Legislative Session Bill Draft Requests approved for submittal by the (NLC&M). The proposed Bill Draft Requests are seeking changes regarding local governments authority to deal with vacant and abandoned buildings, delinquent utility bills, fuel tax distribution, and affordable housing programs. Mr. Henderson also mentioned the upcoming Nevada League of Cities annual conference that will be held in Sparks October 12 – 14, 2016.

7.2 Proclamation: Fire Prevention Week (Time: 2:22 p.m.)

Mayor Martini proclaimed the week of October 9-15, 2016 as Fire Prevention Week and urged the citizens of the City of Sparks to replace all smoke alarms older than ten years. The proclamation was presented to Assistant Fire Marshall Chris McCubbins. Mr. McCubbins also spoke of the upcoming pancake breakfast to provide education of fire prevention and fire history. to be held October 8, 2016.

7.3 Proclamation: Fallen Firefighter Memorial (Time: 2:27 p.m.)

Mayor Martini proclaimed October 9, 2016 a day of recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel, those that have made the ultimate sacrifice in service and their survivors by lowering American flags to half-staff. The proclamation was presented to Fire Chief Chris Maples.

7.4 Unveiling of new Marina event for 2017 (Time: 2:33 p.m.)

Special Events Supervisor Francine Burge and Immunize Nevada's Executive Director Heidi Parker gave a presentation on the Northern Nevada dragon boat festival at the Sparks Marina. The festival is a new event to be one day in 2017 benefitting Immunize Nevada. The vendor will

provide the boats and the local sponsor will provide the support. The event will request funds from TourMark for next year and Council Member Lawson suggested they also request funds from the RSCVA.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:43 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Bybee, to approve consent items 8.1 and 8.2. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period August 25, 2016 through September 7, 2016 (FOR POSSIBLE ACTION).

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval of an application for a Gaming license for Mecca Lounge, located at 880 Holman Way, Suite #880, Sparks, NV 89434 submitted by Mr. Jeremy John Cronick (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council approve Mr. Cronick's application for a Gaming license for the Mecca Lounge, located at 880 Holman Way, Suite #880, Sparks, NV contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI that do not reflect any disqualifying arrests/convictions. There is an estimated increase of \$300 per quarter to the general fund.

9. General Business

9.1 Presentation, discussion and possible approval on the 2017-2022 Strategic Plan. (FOR POSSIBLE ACTION) (Time: 2:44 p.m.)

An agenda item from City Manager Steve Driscoll, and presented by Senior Administrative Analyst Kathy Clewett, recommending Council approve the 2017-2022 Strategic Plan. The City Manager presented the 2017-2022 Strategic Plan at a previous Council Workshop on September 19, 2016. The Strategic Plan is analyzed by senior city staff in May of the current year. The senior staff workshop is charged with proposing new ideas and solutions to the 5-year Strategic Plan. This process allows the senior staff to affirm the city is following the vision and mission statements as directed by the City Council while keeping abreast of current events within the city, the County and the State of Nevada. The Strategic Plan is a dynamic document that is the road map for how staff, through the City Manager, implements the vision and mission of the Council. The plan includes 4 goals and 2 strategies. The goals are public safety, infrastructure and technology, economic development and citizen engagement/empowerment; the 2 organizational wide strategies are fiscal stability and employee relations. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to approve the 2017-2022 Strategic Plan as presented by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.2 Consideration, discussion and possible approval of the One Truckee River Management Plan. (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)

An agenda item from City Manager Steve Driscoll recommending City Council adopt the One Truckee River Management Plan. Sr. Administrative Analyst Kathy Clewett introduced Angela Fuss of CFA who presented the plan. Ms. Fuss introduced team members in the audience: Christi Cakiroglu, KTMB Executive Director; Alicia Reban, NV Land Trust Executive Director; Lynda Nelson, NV Land Trust; Alex Hoeft, One Truckee River; and Jeff Brunings, OnStrategy.

The One Truckee River Management Plan is a new collaboration of public and private partners working together for a sustainable, clean, and thriving Truckee River. The management plan seeks not to create a new regulating agency, but to weave existing efforts together in a way that better reflects the inter-connectedness of the entire river system. The management plan is One Truckee River's first step toward making the shared vision of a sustainable, clean and thriving Truckee River a reality. The management plan considers and recommends both short term and long term management objectives that are coordinated across jurisdictional boundaries for a "One Truckee River" approach. The One Truckee River organization is not asking for funding from the City. The organization is looking forward to continuing the collaboration with the City of Sparks. There is no impact to the general fund.

Discussion included the good work done by the group to address beautification of the river, help to the homeless and environmental issues. Council stressed the importance of including flood control in the river plan.

Public comment cards were submitted by 96 people in support of the One Truckee River Management Plan.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to adopt the One Truckee River Management Plan as presented by the Nevada Land Trust and Keep Truckee Meadows Beautiful. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.3 Consideration and approval of Resolution No. 3302 authorizing the execution of a Waiver and Consent Agreement in connection with the issuance of the Redevelopment Agency of the City of Sparks, Nevada, Tax Increment Refunding Bonds (Redevelopment Area No. 2), Series 2016 by the Redevelopment Agency of the City of Sparks, Nevada. (FOR POSSIBLE ACTION) (Time: 3:09 p.m.)

An agenda item from Financial Services Director Jeff Cronk recommending Council approve the resolution authorizing the execution of the Waiver and Consent Agreement.

The Sparks Redevelopment Agency is pursuing refunding the 2008 tax increment revenue bonds. To do so requires approval of a Waiver and Consent Agreement between the City of Sparks, the Redevelopment Agency of the City of Sparks, and Sparks Legends Development, Inc. (RED Development) as it relates to provisions within the City of Sparks Disposition, Development and Financing Agreement (DDFA), Legends at the Sparks Marina Project. The Resolution will authorize the execution of the Waiver and Consent Agreement that will likely occur at or before the close of escrow which is expected to occur mid-October. There is no impact to the general fund.

Council Member Schmitt confirmed the refinancing would not lengthen the term of the bond and that REDS development concurred with the action.

A motion was made by Council Member Schmitt, seconded by Council Member Bybee, to approve Resolution No. 3302 authorizing the execution of the Waiver and Consent Agreement in connection with the issuance of the Redevelopment Agency of the City of Sparks, Nevada, Tax Increment Revenue Refunding Bonds, Series 2016. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.4 Consideration, discussion and possible approval to participate in an agreement negotiated by Nevada Health Partners (NHP) with WellDyneRx Inc. (WellDyne) to manage the pharmacy benefit for the City of Sparks Group Health Plan in the amount of \$51,500; and, authorization for the City Manager to execute the agreement for this service. (FOR POSSIBLE ACTION) (Time: 3:13 p.m.)

An agenda item from Human Resources Manager Mindy Falk recommending Council approve the participation agreement with WellDyneRx Inc. CVS/Caremark is currently the pharmacy benefit manager (PBM) for the City of Sparks Group Health Plan. The city's participation agreement - based on the contract through NHP with CVS/Caremark - expires on December 31, 2016. A new agreement is necessary to provide continued pharmacy benefits to employees and retirees on the City of Sparks self-funded group health plan. In an effort to find savings in this area of the health plan and create greater transparency of pharmacy costs, the City of Sparks, with the assistance of our business associate NHP reviewed proposals for PBM services.

NHP, the contracting arm of the Nevada Business Group on Health (NVBGH), is an organization of Nevada employers committed to containing health care costs. NHP began a review process in early 2016 of pharmacy rates, to find potential savings and seek possible alternatives to CVS/Caremark. Analysis showed that based on the current contract with CVS/Caremark, the proposed pharmacy benefit model will provide cost savings for the first year of the new participation agreement of \$497,833; funding is from the health plan administration in group health fund; there is no impact to the general fund.

Ensuring minimal disruption to employees and timely responses to employee questions was commented on by Council.

A motion was made by Council Member Bybee, seconded by Council Member Schmitt, to approve participation in a three-year agreement negotiated by Nevada Health Partners (NHP) with WellDyneRx Inc. (WellDyne) to manage the pharmacy benefit for the City of Sparks Group Health Plan in the amount of \$51,500; and, authorization for the City Manager to execute the agreement for this service effective January 1, 2017. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.5 Consideration, discussion and possible approval to participate in an agreement negotiated by Nevada Health Partners (NHP) with Nevada True Choice LLC. (True Choice) in the amount of \$14,878 to manage the pharmacy network of providers for the City of Sparks Group Health Plan; and authorization for the City Manager to execute the agreement for this service. (FOR POSSIBLE ACTION) (Time: 3:18 p.m.)

An agenda item from Human Resources Manager Mindy Falk recommending Council approve a participation agreement with True Choice LLC. CVS/Caremark is currently the pharmacy benefit manager (PBM) for the City of Sparks Group Health Plan. The City's participation agreement based on the contract through NHP with CVS/Caremark expires on December 31, 2016. A new agreement is necessary to provide continued pharmacy benefits to employees and retirees on the City of Sparks self-funded group health plan.

In an effort to find savings in this area of the health plan and create greater transparency of pharmacy costs, the City of Sparks, with the assistance of our business associate NHP reviewed proposals for PBM services. NHP is the contracting arm of the Nevada Business Group on Health (NVBGH). Members of NHP, including the City of Sparks, are public and private sector self-insured employers who actively participate in medical and health care services contracts.

NHP began a review process in early 2016 of pharmacy rates, to find potential savings and seek possible alternatives to CVS/Caremark. Analysis showed that based on the current contract with CVS/Caremark, the proposed pharmacy benefit model will provide cost savings for the first year of the new participation agreement of \$497,833. Ms. Falk clarified cost per claim is \$.65, not \$2.25 as noted in the report. Funding is from the health plan administration in group health fund; there is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve participation in an agreement negotiated by Nevada Health Partners (NHP) with Nevada True Choice LLC. (True Choice) in the amount of \$14,878 to manage the pharmacy network of providers for the City of Sparks Group Health Plan; and authorization for the City Manager to execute the agreement for this service effective January 1, 2017. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.6 Consideration, discussion and possible approval to participate in an agreement negotiated by Nevada Health Partners (NHP) with Gateway Health Procurement (Gateway) in the amount of \$22,500, to aggregate pharmacy rebates on behalf of the City of Sparks Group Health Plan; and, authorization for the City Manager to execute the agreement for this service. (FOR POSSIBLE ACTION) (Time: 3:20 p.m.)

An agenda item from Human Resources Manager Mindy Falk recommending Council approve the participation agreement with Gateway Health Procurement. CVS/Caremark is currently the pharmacy benefit manager (PBM) for the City of Sparks Group Health Plan. The City's participation agreement based on the contract through NHP with CVS/Caremark expires on December 31, 2016. A new agreement is necessary to provide continued pharmacy benefits to employees and retirees on the City of Sparks self-funded group health plan.

In an effort to find savings in this area of the health plan and create greater transparency of pharmacy costs, the City of Sparks, with the assistance of our business associate NHP reviewed proposals for PBM services. NHP, the contracting arm of the Nevada Business Group on Health (NVBGH), is an organization of Nevada employers committed to containing health care costs.

NHP began a review process in early 2016 of pharmacy costs, to find potential savings and seek possible alternatives to CVS/Caremark. Analysis showed that based on the current contract with CVS/Caremark, the proposed pharmacy benefit model will provide cost savings for the first year

of the new participation agreement of \$497,833; including rebate options. Funding is from the health plan administration in group health fund; there is no impact to the general fund.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve participation in a three-year agreement negotiated by Nevada Health Partners (NHP) with Gateway Health Procurement (Gateway) in the amount of \$22,500, to aggregate pharmacy rebates on behalf of the City of Sparks Group Health Plan; and, authorization for the City Manager to execute the agreement for this service effective January 1, 2017. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.7 Presentation, discussion and possible approval to award a contract (AC-5292) to Korn Ferry Hay Group in the amount of \$90,000 for a Classification and Compensation Study. (FOR POSSIBLE ACTION) (Time: 3:21 p.m.)

An agenda item from Assistant City Manager Neil Krutz and Human Resources Manager Mindy Falk recommending Council award the contract with Korn Ferry Hay Group. Council has already approved funding for a class and compensation study in this fiscal year. The study will allow a systematic evaluation of the job descriptions and pay bands for full time city jobs. The key long-term goal of the study is to deliver recommendations for consistent, fair, transparent practices in establishing compensation.

The city has about 130 jobs, or job families to be reviewed. Jobs to be evaluated are full time appointed and civil service positions. The salary survey will be conducted in four phases: interviews and data collection; job evaluation; an internal equity analysis and salary structure development; and the reporting phase. The vendor does not have authority to implement changes. However, they will provide their work product to the city as a recommended job and salary structure. This study does not include the Mayor and City Council salaries. Mayor and City Council salaries are determined as outlined in municipal code. There is a \$90,000 impact to the general fund.

Council Member Lawson did not feel he had enough information to consider this item as request it be continued to the October 10, 2016 meeting.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to continue this agenda item to the October 10, 2016 meeting. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.8 Consideration and possible approval of a contract (AC-5293) for the Pah Rah Park Pre-Manufactured Restroom Building, Bid# 16/17-004, to The Public Restroom Company, in the amount of \$274,808. (FOR POSSIBLE ACTION) (Time: 3:30 p.m.)

An agenda item from Capital Projects Manager Brian Cason recommending approve the contract for the Pah Rah Park Pre-Manufactured Restroom Building The current restroom building at Pah Rah Park was constructed with the Phase 2 improvements of Pah Rah Park in 1990. The restroom only provides two non ADA compliant toilet fixtures, does not include sinks, and only for seasonal use during the summer.

With the completion of the all-abilities playground in October 2012, there has been a substantial increase in community use of the park. Staff has reviewed the existing restroom facility and

noted it does not meet the needs of the park users and should be replaced with a new restroom meeting current codes. Funding is from the park & recreation project fund; there is no impact to the general fund.

Council Member Smith asked if this included sewer and Mr. Cason said this project does not include any site plan improvements and those would come before Council later. Council Member Schmitt said he was concerned there was not an engineer estimate on the project and local contractors would not be interested. Mr. Cason said the structure was recommended after seeing a similar installation in the local area.

A motion was made by Council Member Bybee, seconded by Council Member Lawson, to approve the contract with The Public Restroom Company, in the amount of \$274,808. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.9 Consideration and possible approval of a Second Amended Interlocal Agreement (A-3086) Regarding National Pollutant Discharge Elimination Storm Water Permit Implementation, between the City of Sparks, City of Reno, and Washoe County. (FOR POSSIBLE ACTION) (Time: 3:39 p.m.)

An agenda item from Utility Manager Andy Hummel recommending Council approve a Second Amended Interlocal Agreement (A-3086) Regarding National Pollutant Discharge Elimination Storm Water Permit Implementation, between the City of Sparks, City of Reno and Washoe County. The agreement between the Cities of Reno, Sparks, and Washoe County provided for a term of ten (10) years. This Second Amendment Agreement modifies the term to automatically renew every five (5) years unless terminated by parties per terms of the original agreement. The permit is ongoing and will likely continue indefinitely. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve a Second Amended Interlocal Agreement as outlined by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.10 Consideration and possible termination of Agreement (AC-5294) on Management of Water Rights Appurtenant to Street Rights-of-Way between City of Sparks, City of Reno, and Washoe County (Ref: A-3491). (FOR POSSIBLE ACTION) (Time: 3:41 p.m.)

An agenda item from Utility Manager Andy Hummel recommending the termination of Agreement on Management of Water Rights Appurtenant to Street Rights-of-Way between City of Sparks, City of Reno, and Washoe County. The Agreement on Management of Water Rights between Reno, Sparks and Washoe County was entered into in February of 2007 to provide a funding mechanism in the event that the 6,700-acre-foot water rights requirement outlined in Section 1.E.4 of the Truckee River Operating Agreement was not realized by the three entities' street water rights. As this obligation has been met, the agreement is not necessary and may be terminated. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve the termination of agreement on water rights as outlined by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.11 Consideration and possible approval of a Purchase Agreement (AC-5295) for a Temporary Construction Easement, Storm Drain Pipeline Easement, and Payment for a Temporary Right of Entry in the total amount of \$549,845 for the North Truckee Drain Phase 3 Project (APN 034-172-18 and 034-172-19). (FOR POSSIBLE ACTION) (Time: 3:42 p.m.)

An agenda item from Utility Manager Andy Hummel recommending Council approve the Purchase Agreement and Right of Entry Payment for the North Truckee Drain Phase 3 Project (APN 034-172-18 and 034-172-19). Construction of the North Truckee Drain Phase 3 Realignment project will require substantial acquisition of easements and right-of-way for both construction access and permanent facilities. The property owner associated with this item is affected by the project, and an offer totaling \$549,845 for easements and right-of-entry was presented and accepted by the property owner. Funding from the storm drains capital project fund; there is no impact to the general fund.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to approve the Purchase Agreement, Easements and Payment as outlined by staff. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.12 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$464,596.60 for Sparks' share of a construction bid award to Applied Mechanical Inc for the TMWRF Laboratory Building HVAC Replacement Project. (FOR POSSIBLE ACTION) (Time: 3:45 p.m.)

An agenda item from Treatment Plant Manager Michael Drinkwater and presented by TMWRF Maintenance Manager Kim Laber recommending Council approve the reimbursement of Sparks' share of the contract between the City of Reno and Applied Mechanical Inc. for the replacement of the HVAC equipment in the TMWRF Laboratory Building. This project will replace aged HVAC facilities within the TMWRF Laboratory Building. The existing equipment is at the end of its reliable and useful lifespan. Aging and failing HVAC equipment is expensive to maintain and unreliable. The prior evaluation of TMWRF's HVAC system performed by CR Engineering noted the possibility of other equipment failures due to improper ventilation, temperature, humidity, water damage, and corrosive gases. Because the Laboratory Building is a critical operating facility, requirements were incorporated into the project to maintain laboratory functionality during construction. Replacement of the HVAC system will result in a more efficient operation, will improve safety and working conditions for plant employees and help reliably maintain laboratory environmental conditions in compliance with certification standards.

The City of Reno held an open, competitive bid for the proposed project. Bids were opened on July 21, 2016, with the lowest responsive and responsible bidder being Applied Mechanical, Inc. in the amount of \$1,481,022.00. The City of Reno will administer the agreement and will be reimbursed for a portion of the costs by the City of Sparks through the current cost sharing agreement for TMWRF. Funding is from the sanitary sewer capital project fund; there is no impact to the general fund.

Mr. Laber said that although Sparks is typically responsible for maintenance projects and Reno for new construction, some of the larger maintenance projects may be included in Reno's Capital Improvement Plan as is the case with this one.

A motion was made by Council Member Smith, seconded by Council Member Schmitt, to approve the reimbursement to the City of Reno for Sparks' share of the TMWRF Laboratory Building HVAC Replacement Project in an amount not to exceed of \$464,596.60. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.13 Consideration and possible approval of the Mayor's recommendation to appoint Scott Carey to the Sparks Planning Commission from the following potential appointees: Jeff Bowling, Scott Carey, Paul Freeman, James Gaba, Johanna Lee, Jennifer Martinez, John Novak and David Shocket. (FOR POSSIBLE ACTION) (Time: 3:49 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council confirm the Mayor's recommendation of the appointment of Scott Carey to the Sparks Planning Commission. The City of Sparks Planning Commission has a vacancy due to the resignation of Commissioner Doug Voelz effective August 4, 2016. The vacancy was announced at the August 8 and August 22 City Council meetings. The application period closed on September 6. Applications were received from Jeff Bowling, Scott Carey, Paul Freeman, James Gaba, Johanna Lee, Jennifer Martinez, John Novak and David Shocket. There is no impact to the general fund.

A motion was made by Council Member Schmitt, seconded by Council Member Smith, to confirm the appointment of Mr. Scott Carey to the Sparks Planning Commission through December 31, 2018. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 Public hearing, consideration and possible approval of the Consolidated Plan Annual Performance and Evaluation Report (CAPER) for Program Year 2015-16 for the City of Sparks to the U.S. Department of Housing and Urban Development (HUD) (FOR POSSIBLE ACTION) (Time: 3:50 p.m.)

An agenda item from Housing Specialist George Graham recommending Council approve Council approve submission of the CAPER for Program Year 2015-16 to the U.S. Department of Housing and Urban Development. The CAPER is a report on how the City of Sparks, along with the City of Reno and Washoe County, expended HUD funding (CDBG, HOME) and the jurisdictions' community development and affordable housing activities during FY 2015-16, Program Year 1. There is no impact to the general fund.

Public Hearing was opened at 3:52 p.m. No comments were received.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve submittal of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 1, FY 2015-16 for the City of Sparks to HUD. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

11. Planning and Zoning Public Hearings and Action Items

11.1 None

12. Comments

12.1 Comments from the Public (Time: 3:53 p.m.)

12.2 Comments from City Council and City Manager (Time: 3:53 p.m.)

Council Member Ratti informed Council her name has been submitted for an appointment to a Senate seat and the Washoe County Commissioners will make the selection tomorrow. If a special session of the Legislature is called as the Governor suggested might happen, she would have to vacate her Council seat. Council and Mayor Martini thanked Council Member Ratti for her service to the City of Sparks.

Acting City Manager Jeff Cronk announced an opening on the Arts and Culture Advisory Committee for one member with performing arts background and arts advocacy experience. The appointment is for a two-year term. Applications will be accepted until the close of business on Friday, September 30, 2016.

Also, there is an opening on the Parks & Recreation Commission for one member. This appointment is for a three-year term. Applications will be accepted until the close of business on Monday, October 31.

Persons interested in serving on either committee should complete a Community Service Application available from the City Clerk's office or on the city's website at www.cityofsparks.us under City Services, Volunteering Get Involved, and City of Sparks Volunteer Application.

Mayor Martini said he received a phone call from Andrew Diss of the Grand Sierra Resort to say what an awesome job the City of Sparks did cleaning up the river. Mayor Martini thanked staff for all their hard work.

13. Adjournment

Council was adjourned at 3:58 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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